DRONACHARYA
College of Engineering

Khentawas, Farrukh Nagar, Gurugram, Haryana
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Gurugram University, Gurugram

Grievance Redressal Policy

Background

The Grievance Redressal Cell has been established in the college to redress any grievances by the staff or students expeditiously.

Composition:

i Chairman–Principal

ii. Member - Head of Department (Applied Sciences & Humanities.)

iii Member - Head of Department (Computer Sc. Engg.)

iv. Member - Head of Department (Electronics & Communication Engg./Electrical & Electronics Engineering)

v. Member - Head of Department (Mechanical Engg.)

vii.Member - Head of Department (CSE - Artificial Intelligence & Machine Learning)

vii. Member - University Nominee

viii. Member Secretary - Registrar

Procedure forRedressal of Grievances:

Students: - In case of students, the student may project his/her grievance to theclass counselor. In case it cannot be resolved by him/her then the same isprojected to HOD. The HOD endeavors to resolve the matter and if it cannot beresolved it is projected to the Director. The Director thereafter resolves the issue.

Staff: The staff can project their grievances to the HOD who endeavors to resolve it. If it cannot be resolved, then the matter is projected to the Principal whoresolves the issue. If the issue is not resolved at this stage the matter is projectedto the Chairman who resolves the matter.

Note: 1. The responsibility of convening the meetings at laid down frequency will be that of the Respective Chairman.

Note: 2. The 'Secretary' will be responsible to record and write the minutes and follow up the decisions taken in consultation with the Chairman.

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GRIEVANCE REDRESSAL COMMITTEE MEMBERS

S. No.	Name	Department	Designation in the Committee
1	Prof. (Dr.) Isha Malhotra	Principal	Chairman
2	Dr.HansrajYadav	Registrar	Member Secretary
3	Ms. Pooja sharma	HOD- APS	Member
4	Dr. Ashima Mehta	HOD-CSE	Member
5	Dr. Yashvardhan Soni	HOD-AI&ML	Member
6	Mr. Ashwani Kumar	HOD-CSIT – IoT	Member
7	Ms. Tamanna Sehgal	IoT	Member
8	Ms. Monika Rani	HOD-ECE	Member
9	Ms. Amninder Kaur	ECS	Member

Send Your Grievance : https://ggnindia.dronacharya.info/Grievance.aspx